

Mayor Kilpatrick opened the Council Meeting at 7:01 PM followed by a short prayer and salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this October 12, 2021 Council Meeting had been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune and the Star Ledger, notifying the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dalina, Enriquez, Maher, Novak, Roberts

Absent: None

Others Present: Mayor Victoria Kilpatrick  
Daniel E. Frankel, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Michael DuPont, Esq., Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Asst. Municipal Clerk

Others Absent: None

- **APPROVAL OF PRIOR MINUTES OF THE MAYOR AND COUNCIL:**

Council President Dalina moved the following minutes be approved, subject to correction if necessary:

- ☒ September 27, 2021 - Special Meeting & Closed Sessions
- ☒ September 27, 2021 - Regular, Agenda & Closed Sessions

Seconded by Councilwoman Novak.

Roll Call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak, Roberts, all ayes.

- **PROCLAMATION & PRESENTATIONS**

Mayor read the following into the record:



United States  
of America

# Congressional Record

PROCEEDINGS AND DEBATES OF THE 117<sup>th</sup> CONGRESS, FIRST SESSION

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## *House of Representatives*

EXTENSION OF REMARKS IN RECOGNITION OF THE BOROUGH OF SAYREVILLE, NEW JERSEY

HON. FRANK PALLONE, JR.

October 1, 2021

Madam Speaker, I rise today to recognize the Borough of Sayreville, New Jersey as it formally celebrates its centennial this year, after marking its 100<sup>th</sup> anniversary in 2020 during the COVID-19 pandemic. It is my honor to join with borough officials and residents in commemorating this significant milestone.

Although established as a township in 1876 after breaking away from South Amboy, Sayreville was incorporated as a borough in 1920. Following Sayre and Fisher Company's establishment of a post office in 1860, the name Sayreville became the commonly used term to reference the area.

With its rich clay deposits and shoreline proximity to New York City, pottery and brick manufacturing was the backbone of the area's early industrialization. The Sayre and Fisher Brick Company, operating from 1850 to 1969, was one of the state's largest employers and supported the rapid growth of the community, from less than 2,000 residents in 1876, to over 32,500 by the end of the 1960s. Materials made in Sayreville not only helped construct buildings throughout town, they were also used in the construction of the Empire State Building and Holland Tunnel.

In 1968, Sayreville elected Peggy Kerr as Mayor, who proudly served as the first woman to hold the position in Sayreville's history. In its centennial, the borough is governed by Mayor Victoria Kilpatrick, Council President Kevin Dalina, and council members Vincent Conti, Damon Enriquez, Michele Maher, Mary Novak and Donna Roberts.

Madam Speaker, I sincerely hope my colleagues will join me in marking the 100<sup>th</sup> anniversary of the Borough of Sayreville and celebrating its rich history.

- **EXECUTIVE SESSION**

Borough Attorney DuPont read the following Executive Session Resolution into record.

**RESOLUTION FOR CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances, and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Borough Council of the Borough of Sayreville, County of Middlesex, State of New Jersey, as follows:

1. The public portion of this meeting is hereby adjourned in order that the Governing Body may meet in a closed, private session for approximately 10 minutes to discuss the following matters:

- Personnel – Contract Negotiations

2. Following the conclusion of said closed session, the Governing body shall reconvene the open portion of this meeting to consider any other matters which may be properly brought before it at this time.

3. The nature and content of discussion which occurs during closed session shall be made public at the time the need for non-disclosure no longer exists.

**NOW, THEREFORE BE IT RESOLVED** that the public be excluded and this resolution shall take effect immediately.

/s/ Kevin Dalina, Council President

APPROVED:

/s/ Victoria Kilpatrick, Mayor

**Council President Dalina moved the Executive Session Resolution be adopted on Roll Call Vote. Motion seconded by Councilman Enriquez.**

Roll Call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak, Roberts, all Ayes.

Time: 7:06 PM

**Reconvene:**

Councilman Dalina made a **motion to reconvene**. Motion was seconded by Councilwoman Novak.

Roll Call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak, Roberts, all Ayes.

Time: 7:34 PM

• **OLD BUSINESS:**

a) Public Hearing on the following Ordinances:

Borough Clerk Morelos read the heading for the following ordinances listed for Public Hearing:

Public Hearing on Ordinance #544-21.

Mayor Kilpatrick opened the meeting to the public for questions or comments on Ordinance #544-21.

There were no appearances.

**Council President Dalina moved the Public Hearing be closed the Ordinance be adopted on second and final reading and advertised according to law. Seconded by Councilman Enriquez.**

**Roll Call: Ayes: Councilpersons Dalina, Conti, Enriquez, Maher, Roberts  
Nays: Councilperson Novak**

**ORDINANCE #544-21**

**AN ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER 2 OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILLE TO AMEND  
SECTION 2-31.6 AND SECTION 2-31.7  
REGARDING REMOVAL OF TREES**

**2-31.6 Cost of Trees and Improvement; Charge and Lien on Property;**

**Exception.** Except as hereinafter provided, the initial cost of all trees planted by the Shade Tree Commission, the cost of planting the same, the cost of the posts and boxes thereof, and the cost of the removal of or guards used for the protection of any tree or part thereof dangerous to public safety shall, if the Shade Tree Commission shall so determine, in accordance with uniform rules and regulations promulgated for this purpose, be a charge upon the real estate in which or in front of which such trees shall be planted or removed as an improvement thereof. If the Shade Tree Commission determines that such cost is to be borne by the property owner, said cost shall, unless paid directly to the Shade Tree Commission, be certified by the Shade Tree Commission to the Collector of Taxes of this Borough. Upon such certification to the collector of taxes, said cost shall thereupon become and be a lien upon the real estate and said cost shall be included in the net tax bill rendered to the owner or owners thereof and be collected in the same manner as other taxes against that property. ***Residents are responsible for removal of trees that are dead, dying or diseased within 10 feet of the curb line. If the Borough must remove the tree a lien may be placed against the property.***

The provisions of this subsection shall not apply to:

- a. A planting to replace trees previously planted by the Shade Tree Commission;
- b. A planting in connection with Arbor Day exercises or other educational demonstration.

**2-31.7 Planting and Removal of Trees; Notice and Hearing; Emergencies.** In every case where the property of an abutting owner will be chargeable with the cost of

the planting of any shade tree, the Shade Tree Commission shall give notice of the meeting at which it is proposed to consider the planting by publishing the notice at least once, not less than twenty (20) days before the meeting, in a newspaper in general circulation in the Borough, or by personal service of a copy of the notice upon the abutting owner at least ten (10) days before the meeting. The notice shall specify the streets or portions thereof, on which such planting is proposed and require all persons who may object thereto to present their objections at the office of the Shade Tree Commission at or before the meeting. Before final action shall be taken, all objections so filed shall be considered. The Shade Tree Commission shall give reasonable notice of its intention to remove, or cause the removal of a tree, or part of a tree dangerous to public safety, unless public safety requires immediate removal, in which case no notice shall be necessary. ***In the event that the Borough must remove a dead, dying or diseased tree within 10 feet of the curb line, the resident is responsible for contributing the amount of Two Hundred Fifty (\$250.00) Dollars for tree replacement. In the event the resident does not contribute said amount a lien will be placed on that property.***

**BE IT FURTHER ORDAINED** by the Mayor and Borough Council of the Borough of Sayreville, in the County of Middlesex, that Chapter 2, of the Revised General Ordinances of the Borough of Sayreville, shall also be amended to reflect such change.

All Ordinances or parts of Ordinances inconsistent herewith are hereby repealed and this Ordinance shall take effect immediately upon final passage and publication in accordance with law.

**INTRODUCED/APPROVED ON FIRST READING**

DATED: September 27, 2021

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Kevin Dalina, Councilman  
(Public Works Committee)  
Borough of Sayreville

**ADOPTED ON SECOND READING**

DATED: October 12, 2021

/s/Jessica Morelos, R.M.C.  
Clerk of the Borough of Sayreville

/s/Kevin Dalina, Councilman  
(Public Works Committee)  
Borough of Sayreville

**APPROVAL BY THE MAYOR ON THIS 12<sup>th</sup> DAY OF OCTOBER, 2021.**

/s/Victoria Kilpatrick, Mayor  
Borough of Sayreville

APPROVED AS TO FORM:

/s/MICHAEL DUPONT, ESQ., Borough Attorney

- **NEW BUSINESS:**
  - a) Introduction of the following ordinances: NONE

**CONSENT AGENDA RESOLUTIONS**

Mayor Kilpatrick opened the meeting for any questions or comments on Consent Agenda Resolutions.

There were no appearances:

Council President Dalina made a motion to close the Public Portion and adopt the Consent Agenda Resolutions. Seconded by Councilwoman Maher.

Roll Call: Councilpersons Dalina, Conti, Enriquez, Maher, Novak(abstained from #2021-263), Roberts(nay on #2021-269), all Ayes.

**RESOLUTION #2021-254**

**WHEREAS**, all bills submitted to the Borough of Sayreville covering services, work, labor and material furnished the Borough of Sayreville have been duly audited by the appropriate committee;

**NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED** that all bills properly verified according to law and properly audited by the appropriate committees be and the same are hereby ordered to be paid by the appropriate Borough officials.

/s/ Victoria Kilpatrick, Mayor

/s/ Vincent Conti, Councilman

/s/ Michele Maher, Councilwoman

/s/ Kevin Dalina, Councilman

/s/ Mary J. Novak, Councilwoman

/s/ Damon Enriquez, Councilman

/s/ Donna Roberts, Councilwoman

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael R. DuPont, Borough Attorney

**Bill list of October 12, 2021 in the amount of \$11,076,747.94 in a separate Bill List File for 2021 (See Appendix Bill List 2021-A for this date).**

**RESOLUTION #2021-255**

**BE IT RESOLVED** that the proper Borough officials are hereby authorized and directed to award a contract for the purchase of one (1) 2021 Ford Explorer for Fire Prevention from Beyer Ford, 170 Ridgedale Avenue, Morristown, NJ 07960, through ESCNJ Contract 20/21-09 at a total cost not to exceed \$35,888.25.

/s/ Michele Maher, Councilwoman  
(Planning and Zoning Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION #2021-256**

**WHEREAS**, property known as Lot(s) **26**, in Borough Block **63**, more commonly known as **74 Washington Road**, in **Sayreville, NJ** is owned by **Nancy Gorman**;

**AND, WHEREAS, Nancy Gorman**, who had qualified as a one hundred percent **Disabled Veteran** under the provision of the N.J.S.A 54; 4-3.30, causing her property to be exempt from taxation at the local level beginning with the first quarter of Calendar Year **2019** as verified by the Tax Assessor;

**AND, WHEREAS**, the Tax Bills for the four quarters of Calendar Year **2019, 2020, & 2021** were generated from the **2018, 2019, & 2020** Assessor's Tax Lists, as required under regulations promulgated by the New Jersey Division of Local Government Services in The Department of Community Affairs pursuant to N.J.S.A. 54:4-64, thus presenting this property owner with a tax bill for the calendar year **2019, 2020, & 2021**, while the property is correctly classified as being Tax Exempt commencing with first quarter of **2019**;

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector be, and he hereby is, authorized and directed to cancel **2019, 2020, & 2021** taxes billed in the amount of **\$16,977.53**, all taxes subsequently billed, and refund the amount paid for **2019, 2020, & 2021**, in the amount of **\$15,554.17** on the property known and designated as Lot(s) **26** in Borough Block **63**.

/s/ Donna Roberts, Councilwoman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION #2021-257**

**WHEREAS**, property known as Lot(s) **87**, in Borough Block **67**, more commonly known as **53 Nickel Avenue**, in **Sayreville, NJ** is owned by **Dolores Ksiazak**;

**AND, WHEREAS, Dolores Ksiazak**, who had qualified as a one hundred percent **Disabled Veteran** under the provision of the N.J.S.A 54; 4-3.30, causing her property to be exempt from taxation at the local level beginning with the first quarter of Calendar Year **2019** as verified by the Tax Assessor;

**AND, WHEREAS**, the Tax Bills for the four quarters of Calendar Year **2019, 2020, & 2021** were generated from the **2018, 2019, & 2020** Assessor's Tax Lists, as required under regulations promulgated by the New Jersey Division of Local Government Services in The Department of Community Affairs pursuant to N.J.S.A. 54:4-64, thus presenting this property owner with a tax bill for the calendar year **2019, 2020, & 2021**, while the property is correctly classified as being Tax Exempt commencing with first quarter of **2019**;

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector be, and he hereby is, authorized and directed to cancel **2019, 2020, & 2021** taxes billed in the amount of **\$21,940.69**, all taxes subsequently billed, and refund the amount paid for **2019, 2020, & 2021**, in the amount of **\$20,082.94** on the property known and designated as Lot(s) **87** in Borough Block **67**.

/s/ Donna Roberts, Councilwoman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION #2021-258**

**WHEREAS**, property known as Lot(s) **13**, in Borough Block **71**, more commonly known as **15 Roma Street**, in **Sayreville, NJ** is owned by **Stanley J. Przybylowski**;

**AND, WHEREAS, Stanley J. Przybylowski**, who had qualified as a one hundred percent **Disabled Veteran** under the provision of the N.J.S.A 54; 4-3.30, causing his property to be exempt from taxation at the local level beginning with the fourth quarter of Calendar Year **2020** as verified by the Tax Assessor;

**AND, WHEREAS**, the Tax Bills for the four quarters of Calendar Year **2020 & 2021** were generated from the **2019 & 2020** Assessor's Tax Lists, as required under regulations promulgated by the New Jersey Division of Local Government Services in The Department of Community Affairs pursuant to N.J.S.A. 54:4-64, thus presenting this property owner with a tax bill for the calendar year **2020 & 2021**, while the property is correctly classified as being Tax Exempt commencing with fourth quarter of **2020**;

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Collector be, and he hereby is, authorized and directed to cancel **2020 & 2021** taxes billed in the amount of **\$7,936.36**, all taxes subsequently billed, and refund the amount paid for **2020, & 2021**, in the amount of **\$6,143.27** on the property known and designated as Lot(s) **13** in Borough Block **71**.

/s/ Donna Roberts, Councilwoman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION #2021-259**

**WHEREAS**, the following applicant has applied for one trailer license to be used as a temporary construction trailer:

<u>APPLICANT</u>	<u>#OF TRAILERS</u>	<u>LOCATION</u>
Sayreville Shopping Plaza, LLC	1 Construction Office Trailer	Block 368.07, Lot 1.03 2909 Washington Road

**WHEREAS**, said application has been referred to the proper department for investigation and review; and

**WHEREAS**, a favorable report has been received from the Zoning Officer covering the location of a said trailers;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council do hereby approve the above-captioned application for permission to locate three trailers for temporary storage use on the above-captioned property.

/s/ Michele Maher, Councilwoman  
(Planning & Zoning Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION #2021-260**

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AUTHORIZING THE DISCHARGE OF MORTGAGE FOR PROPERTY LOCATED AT 3 CAMBRIDGE DRIVE, PARLIN, NEW JERSEY**

**WHEREAS**, a certain Mortgage dated December 15, 2009 was made by Janina Tevis, residing at 3 Cambridge Drive, Parlin, New Jersey, in the Borough of Sayreville in the County of Middlesex and State of New Jersey; and

**WHEREAS**, this Mortgage, never modified, was made to secure payment in the amount of TWENTY-ONE THOUSAND ONE HUNDRED THIRTY NINE (\$21,139.00) Dollars, without interest. The mortgage was recorded or registered in the office of the County Recording Officer of Middlesex County, State of New Jersey, on August 3, 2010 in Book 13930 at Page 0645; and

**WHEREAS**, said Mortgage states that the debt is forgiven at the end of the tenth year, as long as the residence remained the property of Borrower; and

**WHEREAS**, according to said Mortgage the debt was due to be forgiven in December of 2019; and

**BE IT AND IT IS HEREBY RESOLVED** Mayor Victoria Kilpatrick and Jessica Morelos, Borough Clerk of the Borough of Sayreville are authorized to execute a Discharge of Mortgage for the property located at 3 Cambridge Drive, Parlin, New Jersey.

/s/ Donna Roberts, Councilwoman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION #2021-261**  
**RESOLUTION AUTHORIZING THE AWARD**  
**OF A NON-FAIR AND OPEN CONTRACT**

**WHEREAS**, the Borough of Sayreville has a need to acquire network and application maintenance services through a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A- 20.5* and,

**WHEREAS**, *N.J.S.A. 40A:11-5* provides exceptions to the public bidding of certain contracts, specifically *N.J.S.A. 40A:11-5(dd)* the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software; and

**WHEREAS**, the Purchasing Agent has determined and certified in writing that the value of the acquisition will exceed \$40,000; and,

**WHEREAS**, the anticipated term of this contract is one year; and

**WHEREAS**, TK1 Solutions has indicated they will provide the necessary services for the Borough of Sayreville; and

**WHEREAS**, TK1 Solutions has completed and submitted a Business Entity Disclosure Certification which certifies TK1 Solutions that has not made any reportable

contributions to a political or candidate committee in the Borough of Sayreville in the previous one year, and that the contract will prohibit TK1 Solutions from making any reportable contributions through the term of the contract, and

**WHEREAS**, Certification as to the Availability of Funds is annexed hereto

**NOW THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Sayreville authorizes the Purchasing Agent to enter into a contract with TK1 Solutions as described herein; and,

**BE IT FURTHER RESOLVED** that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

/s/ Donna Roberts, Councilwoman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:** **BOROUGH OF SAYREVILLE**  
/s/ Jessica Morelos, RMC /s/ Victoria Kilpatrick, Mayor  
Municipal Clerk Mayor

**RESOLUTION #2021-262**

**“A RESOLUTION SUPPORTING AND AUTHORIZING SUBMISSION OF AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION’S SAFE ROUTES TO SCHOOL PROGRAM FOR THE “SAYREVILL SCHOOL TRANSPORTATION SAFETY PROJECT”**

The Borough of Sayreville (“Borough”) and the Sayreville Public School District have collaborated to develop a project that will improve routes on public roads that provide access to school facilities; and

**WHEREAS**, the Borough is applying to the New Jersey Department of Transportation’s Safe Routes to School Program for funding to address unsafe curbs and sidewalks and to increase pedestrian safety in the areas surrounding Sayreville Middle School within the Borough of Sayreville; and

**WHEREAS**, the project will help to continue and improve the promotion and encouragement of pedestrian and bicycle access and safety for school children and residents in the areas surrounding the aforementioned schools; and

**WHEREAS**, maintenance of the facility, once constructed, will be assumed by the Borough with the exception of (1) local ordinances that places maintenance responsibility with each individual property owner, and (2) those crosswalks on State or County Highways; and

**WHEREAS**, the Borough will assign its Borough Administrator to serve as the responsible charge for the project; and

**WHEREAS**, the Borough and the Sayreville Public School District recognize the value of interlocal cooperation as a way of reducing duplication and overlap of services as a means of efficient and economical utilization of resources; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of Sayreville that it hereby supports and authorizes the submission of electronic grant application titled “SRS-2022-Sayreville School Safety -00032” to the Safe Routes to School Program within the State of New Jersey Department of Transportation and authorizes the Mayor, Borough Administrator, and Borough Clerk to execute any and all documents necessary and related to the submission of said grant application or grant agreement.

OCTOBER 12, 2021  
REGULAR MEETING

/s/ Donna Roberts, Councilwoman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION #2021-263**

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE  
IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY,  
CONSENTING TO THE MEMORANDUM OF AGREEMENT  
BETWEEN THE BOROUGH OF SAYREVILLE AND PBA LOCAL #98**

**WHEREAS**, there now exists a Memorandum of Agreement between the Borough of Sayreville and the PBA Local 98; and

**WHEREAS**, representatives of PBA Local #98 and the Borough of Sayreville have agreed to certain modifications to the present Collective Bargain Agreement.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Sayreville, County of Middlesex and State of New Jersey hereby consent to the execution of the Memorandum of Agreement between the PBA Local #98 (Patrolmen) and the Borough of Sayreville.

/s/ Donna Roberts, Councilwoman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION 2021-264**

**WHEREAS**, the following vehicles and equipment have been taken out of service as they are no longer usable;

**NOW THEREFORE, BE IT AND IT IS HEREBY RESOLVED** that the vehicles listed below are no longer needed for public use and are hereby authorized to be scrapped:

2003 Ford Crown Victoria - VIN #2FAFP71W23X112909  
2003 Ford Crown Victoria - VIN #2FAFP71W93X112907  
2003 Ford Crown Victoria - VIN #2FAFP71WX3X112916  
2005 Ford Crown Victoria - VIN #2FAHP71WX5X109669  
2005 Ford Crown Victoria - VIN #2FAHP71W05X109664  
2008 Ford Crown Victoria - VIN #2FAFP71V08X155160  
2008 Ford Crown Victoria - VIN #2FAFP71V28X155161

/s/ Vincent Conti, Councilman  
(Public Safety Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST: BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION #2021-265**

**WHEREAS**, on September 28, 2021 the Borough of Sayreville received bids for the “Senior Center Window Replacement” and

**WHEREAS**, the Certification as to Availability of Funds is annexed hereto;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council on this 12<sup>th</sup> day of October, 2021, that:

- 1. Contract for the " Senior Center Window Replacement" be awarded to D&E Window and Door, LLC, of 24 Cokesbury Road, Suite 1, Lebanon, NJ 08833 and that they be paid for said services at an amount not to exceed \$698,500.00.

/s/ Kevin Dalina, Councilman  
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST: BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION #2021-266**

**BE IT RESOLVED** that the proper Borough officials are hereby authorized to purchase through NJPA/Sourcwell Contact #0609-20, one (1) 2023 Peterbilt 520 Tandem Automated Truck, two (2) 2022 Peterbilt 365 Rear Loaders, one (1) 2023 Peterbilt 548 Dump Truck, one (1) 2023 Peterbilt 348 Cab and Chassis for the Department of Public Works from Hunter Trucks, 524 Monmouth Road, Clarksburg, NJ 08510 a total cost not to exceed \$1,123,799.29.

/s/ Kevin Dalina, Councilman  
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST: BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION #2021-267**

**BE IT RESOLVED** that the proper Borough officials are hereby authorized and directed to purchase one (1) 202 Ford F-450 for the Department of Public Works from Winner Ford, 250 Haddonfield Berlin Rd., Cherry Hill, NJ 08034, through State Contract T2102/A88215 at a total cost not to exceed \$66,870.00.

/s/ Kevin Dalina, Councilman  
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION #2021-268**

**A RESOLUTION OF THE BOROUGH OF SAYREVILLE IN THE  
COUNTY OF MIDDLESEX, STATE OF NEW JERSEY,  
AMENDING THE PERSONNEL POLICY HANDBOOK**

**WHEREAS**, the Borough of Sayreville has in effect a Personnel Policies Employment Handbook that was adopted by the Governing Body in 1996; and

**WHEREAS**, the Governing Body of the Borough of Sayreville amended the Personnel Policies Employee Handbook in 2014 and desires to further amend and update the current Personnel Policies Employment Handbook as was amended in its entirety in 2014; and

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Sayreville that the following section is hereby added:

- Section 1.27 – Time Management

**BE IT FURTHER RESOLVED** that this amendment shall take effect immediately.

/s/ Donna Roberts, Councilwoman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION #2021-269**

**RESOLUTION OF BOROUGH OF SAYREVILLE AUTHORIZING THE BOROUGH PLANNING BOARD TO EXPLORE WHETHER THE REAL PROPERTY, COMMONLY KNOWN AS CLUB PURE, LOCATED AT 1970 STATE HIGHWAY 35, SAYREVILLE, NJ AND IDENTIFIED AS BLOCK 425, LOT 202 ON THE BOROUGH OF SAYREVILLE MUNICIPAL TAX MAP, MAY BE AN APPROPRIATE AREA FOR DESIGNATION AS A REDEVELOPMENT AREA**

**WHEREAS**, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et. seq., provides a mechanism to empower and assist local governments in efforts to promote programs of redevelopment; and

**WHEREAS**, the Borough Council desires to explore whether the real property known as Club Pure located at 1970 State Highway 35, Sayreville, NJ 08872 and identified as Block 425, Lot 202 on the Municipal Tax Map, inclusive of any and all streets, paper streets, private drives and right of ways (the "Study Area"), attached hereto as Exhibit A, may be an appropriate area for consideration for the program of redevelopment; and

**WHEREAS**, the Local Redevelopment and Housing Law sets forth a specific procedure for establishing an Area in Need of Redevelopment; and

**WHEREAS**, pursuant to N.J.S.A. 40A:12A-6, prior to the Borough Council making a determination as to whether the Study Area qualifies as an Area in Need of Redevelopment as a Non-Condensation Redevelopment Area, the Borough Council must authorize the Planning Board, by resolution, to undertake a preliminary investigation to determine whether the Study Area meets the criteria for designation as a Non-Condensation Redevelopment Area pursuant to N.J.S.A. 40A:12A-6; and

**WHEREAS**, the Borough Council wishes to direct the Borough Planning Board to undertake such preliminary investigation to determine whether the Study Area meets the criteria for designation as a Non-Condensation Redevelopment Area pursuant to N.J.S.A. 40A:12A-6 and in accordance with the investigation and hearing process set forth in N.J.S.A. 40A:12A-1 et. seq.; and

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Sayreville, in the County of Middlesex, State of New Jersey, as follows:

1. The foregoing recitals are incorporated herein as if set forth in full; and
2. The Planning Board is authorized and directed to conduct the necessary investigation and to hold a public hearing to determine whether the Study Area defined hereinabove qualifies for designation as a Non-Condensation Redevelopment Area pursuant to N.J.S.A. 40A:12A-6 and in accordance with the investigation and hearing process set forth in N.J.S.A. 40A:12A-1 et. seq.; and
3. The Planning Board shall submit its findings and recommendations to the Borough Council in the form of a Resolution with supportive documentation; and
4. The Borough Clerk is hereby directed to forward a certified copy of this Resolution to the Borough Planning Board and Planning Board Secretary; and
5. This Resolution shall take effect immediately.

/s/ Michele Maher, Councilwoman  
(Planning & Zoning Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor's signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION #2021-270**

**BOROUGH OF SAYREVILLE RESOLUTION TO RENEW  
P.R.C.L. #1219-33-046-006, POOJA SAYREVILLE, LLC  
T/A IN TOWN LIQUOR & BAR WITH CONDITIONS FOR THE  
2021-2022 LICENSE YEAR**

**WHEREAS**, Pooja Sayreville, LLC t/a In Town Liquor & Bar is the holder of Plenary Retail Consumption License # 1219-33-046-006 issued by the Mayor and Council of the Borough of Sayreville as the Issuing Authority; and

**WHEREAS**, application for renewal has been made to the Mayor and Borough Council of the Borough of Sayreville for the 2021-2022 licensing term; and

**WHEREAS**, said applicant has complied with the necessary requirements including payment of fees, etc.

**WHEREAS**, the licensee did file a verified petition requesting authorization for the Borough of Sayreville to consider its renewal application for the 2021-2022 license term; and

**WHEREAS**, on September 28, 2021, James B. Graziano, Director of the State Division of Alcoholic Beverage Control, did make a Special Ruling to permit the filing of a renewal application of a pocket license, pursuant to N.J.S.A. 33:1-12.39, Agency Docket No. 06-21-713 for a two-year period, covering the 2021-2022 and 2022-2023 license terms; and

**WHEREAS**, the said Special Ruling of the Director does authorize the Mayor and Borough Council to consider the application for renewal of the subject license for the 2021-2022 license term and to grant or deny said application in the reasonable exercise of its discretion;

**BE IT FURTHER RESOLVED THAT** Plenary Retail Consumption License Number 1219-33-046-006, Pooja Sayreville, LLC t/a In Town Liquor & Bar, is hereby renewed for the 2021-2022 license year, subject to the following conditions remaining on the license:

- (a) During hours of operation, the windows and doors of the premises are to be kept closed, provided that music, whether it be from a juke box or radio is in use inside the license premises and that the doors to the establishment may be opened and closed to allow ingress and egress;
- (b) At or about the time at which the licensed premises is opened for business in the morning and at or about the time of closing, the licensee shall cause for the property and both sides of Main Street from Boehmurst Avenue to Marsh Avenue to be cleaned of all discarded liquor bottles, packages, recyclables and such other litter as may have been generated by patrons of the licensed premises; and
- (c) A sign shall be prominently displayed to prohibit parking of any vehicles on the sidewalk near the premises.

**NOW THEREFORE BE IT FURTHER RESOLVED** that Borough Clerk is hereby authorized and directed to make the necessary notations or endorsements to the License

certificate and that a certified copy of the within Resolution is to be forwarded by the Borough Clerk to the following:

- a. Licensing Bureau  
Division of Alcohol Beverage Control  
140 East Front Street  
P. O. Box 087  
Trenton, New Jersey 08625-0087

**BE IT FURTHER RESOLVED THAT** this Resolution shall take effect immediately and/or as required by law.

/s/ Donna Roberts, Councilwoman  
(Admin. & Finance Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

**RESOLUTION #2021-271**

**BE IT AND IT IS HEREBY RESOLVED** that the Borough Engineer is hereby authorized and directed to prepare plans and specifications for the 2021 Roadway Paving and Reconstruction project at a fee not to exceed \$319,500.00 and upon approval of said plans and specifications that borough clerk is authorized to advertise for the receipt of bids.

/s/ Kevin Dalina, Councilman  
(Public Works Committee)

Reviewed by the Borough Attorney and is approved as to form and the Resolution satisfies all of the legal requirements for the Mayor’s signature.

/s/ Michael R. DuPont, Borough Attorney

**ATTEST:**

**BOROUGH OF SAYREVILLE**

/s/ Jessica Morelos, RMC  
Municipal Clerk

/s/ Victoria Kilpatrick, Mayor  
Mayor

- **BOROUGH ATTORNEY - Michael DuPont**  
Mr. DuPont stated that the matter was settled with Sprint.

● **PUBLIC PORTION**

At this time Mayor Kilpatrick opened the meeting to the public for questions or comments on any and all matters.

Those appearing were:

- Robert Corby, 6 Evelyn Terrace  
Mr. Corby stated that there was a post on Facebook concerning turf fields that the Sayreville Athletic Association was getting and he wanted further information. Councilman Enriquez responded that the fields are for the entire town to use. He stated that there will be two baseball fields which one will be strictly for baseball

and the other one will be multipurpose. Councilman Enriquez stated that those fields will go through the same permit process.

Mr. Corby questioned if there was any thought to turfing a field that already exists.

Councilman Enriquez responded that this grant is only for the Jerry Ust Complex. Further discussion ensued.

Mr. Corby suggested that there only be one baseball/softball league in town.

No further appearances.

**Council President Dalina made a motion to close the Public Portion. Seconded by Councilwoman Novak.**

Roll Call: Voice Vote, all Ayes.

- **ADJOURNMENT**

No further business Council President Dalina made a motion to adjourn. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

Time 7:51 P.M.

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Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_